

Australian Emergency Care Providers Ltd
 ABN 81 131 959 281



PO Box 710, Seven Hills, NSW, 1730

Contact: secretary@aecp.com.au

Fax: (02) 9620 8111

AECPCP Executive Committee Meeting			
MINUTES	23 RD MARCH 2010	START 10.00AM FINISH 12 NOON	TELECONFERENCE
MEETING CALLED BY	Frances Fahey, Ray Schroeder		
TYPE OF MEETING	Executive Committee		
FACILITATOR	Ray Schroeder		
NOTE TAKER	Ray Schroeder		
TIMEKEEPER	Ray Schroeder		
ATTENDEES	Frances Fahey, John Fahey, John Haines, Rod Hucker, Charles Makray, Ray Schroeder,		
APOLOGIES	Janine Nicholas		
AGENDA TOPICS			
1	JF – CURRENT ACTIVITIES ON BEHALF OF AECPCP		
2	APPROVAL OF PAYMENTS		
3	UPDATE ON RESUSCITATION AWARD		
4	ACCOUNTS REPORT		
5	QUALITY INDICATORS		
6	ANTI-COMPETITIVE PRACTICES		
DISCUSSION / CONCLUSIONS			Person
1	All agenda items were discussed		ALL
2	<p>Private Ambulance service for NSW/ACT - Formal arrangements to register services. John Fahey has been working on project on behalf of some AECPCP members.</p> <p>Members who require consultation or support in future are to go via AECPCP secretary to arrange for quotation of services.</p> <p>Process – 1/ Register/request service – 2/ Fee for service statement provided – 3/ Agreement signed – 4/ Service provided based on agreement – 5/ Member pays AECPCP the agreed sum – 6/ AECPCP pays the representative agreed sum based on hours worked</p>		ALL
3	<ul style="list-style-type: none"> o AECPCP to pay daily AECPCP running costs up to \$300.00. o For costs over \$300 require 3 signatures of approval from any of the following – FF, JF, JH, RH, CM, RS 		ALL

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4	<p>AECP Resuscitation Award</p> <ul style="list-style-type: none"> ○ Reviewed existing details on the website. Clause Point 2 to be removed from conditions and website ○ Any client of an AECP member may apply ○ All AECP members are encouraged to participate and promote the award amongst their clients <p><u>NEW</u> – All successful major first aid treatments information to be collected from customers and highlighted in AECP newsletter</p>	ALL	
5	<p>Current Bank Balances on 22.03.10</p> <ul style="list-style-type: none"> ○ Deposit bearing account - \$4111.92 ○ Max-i direct account - \$8330.41 	RS	
6	<ul style="list-style-type: none"> ○ Quality indicators for RTOs are due by the 30.06.10 ○ Refer to ACER downloadable forms for client and student feedback ○ All members must make their <u>own</u> decision if they complete a form per student or provide a percentage or sampling of students 	ALL	
7	<p>Anti-competitive behaviour by government state departments/sectors. The AECP member must first raise the complaint with the government before matter can be raised with AECP with a request for support.</p>	ALL	
ACTION ITEMS		RESPONSIBLE	DEADLINE
Create Fee for Service statement		FF, RS	End of April
Resus Award - Clause Point 2 to be removed from conditions and website		FF, RS	End of April