

Australian Emergency Care Providers Ltd
 ABN 81 131 959 281



PO Box 710, Seven Hills, NSW, 1730

Contact: secretary@aecp.com.au

Fax: (02) 9620 8111

AECP Meeting		
MINUTES	8 OCTOBER 2010	START 6.30PM FINISH 8.30PM SYDNEY
MEETING CALLED BY	Frances Fahey, Ray Schroeder	
TYPE OF MEETING	AGM and General	
FACILITATOR	Ray Schroeder	
NOTE TAKER	Ray Schroeder	
TIMEKEEPER	Ray Schroeder	
ATTENDEES	Frances Fahey, Charles Makray, John Fahey, Rod Hucker, Ray Schroeder, John Haines	
APOLOGIES	Felicity Manarin, David Conynham – IAC Safety Services, Tim Cleary – Melbourne First Aid	
AGENDA TOPICS		
1	CHIEF MARKETING OFFICER	ALL
1	PRESIDENT'S REPORT	FRANCES FAHEY
2	EXECUTIVE COMMITTEE AND STATE REP NOMINATIONS	RAY SCHROEDER, CHARLES MAKRAY, FRANCES FAHEY
3	ACCOUNTS	RAY
4	NEW BUSINESS	ALL
5	GENERAL MEETING	ALL
DISCUSSION / CONCLUSIONS		Person
1	<p><u>Chief Marketing Officer</u></p> <ul style="list-style-type: none"> • Discussion was held regarding appointment of Chief Marketing Officer to raise the profile of AECP and grow membership and access Government funding • Will be a contact point for members • Hourly rate: performance based and bonuses • Separate meeting to be held regarding wage/payment: • Advertise ½ page for \$300 every second issue of RTO magazine <ol style="list-style-type: none"> 1. Goal: growth of membership – 100 members within 12 months 200 members within 24 months 2. Role: contact point for members 	Frances Fahey

Australian Emergency Care Providers Ltd
 ABN 81 131 959 281



PO Box 710, Seven Hills, NSW, 1730

Contact: secretary@aecp.com.au

Fax: (02) 9620 8111

	<ul style="list-style-type: none"> • Contact training partners (refer to John Haines) • Time and budget to be set • Model to be created • Organise annual conference • Keep up to date and circulate information, e.g. Government • Interview panel to be formed and then report back to executive committee with recommendations 	
2	<p><u>President's Report</u></p> <p>The President's Report was submitted, reviewed and accepted and is available to download from www.aecp.org.au</p>	Frances Fahey
3	<p><u>Executive Committee and State Rep Voting</u></p> <p>All positions were vacant. No proxies were received.</p> <p>Temporary Chairperson – Charles Makray</p> <p>Nominations for President – Frances Fahey Rod Hucker nominated and John Haines seconded</p> <p>Nominations for Vice President – Charles Makray John Fahey nominated and John Haines seconded</p> <p>Nominations for NSW/ACT state representative – Frances Fahey Rod Hucker nominated and John Haines seconded</p> <p>Nominations for QLD state representative – Charles Makray John Fahey nominated and John Haines seconded</p> <p>Nominations for VIC/TAS state representative – Tim Cleary John Fahey nominated and Rod Hucker seconded</p> <p>Nominations for SA/WA/NT state representative – John Haines John Fahey nominated and Charles Makray seconded</p> <p>All positions are now filled. They are as follows:</p> <ul style="list-style-type: none"> • President – Frances Fahey • Vice President – Charles Makray • NSW/ACT State Rep – Frances Fahey • QLD State Rep – Charles Makray • VIC/TAS State Rep – Tim Cleary • SA/WA/NT State Rep – John Haines 	Ray Schroeder

Australian Emergency Care Providers Ltd
 ABN 81 131 959 281



PO Box 710, Seven Hills, NSW, 1730

Contact: secretary@aecp.com.au

Fax: (02) 9620 8111

4	<p><u>Accounts</u></p> <ul style="list-style-type: none"> • Financial audit for 2009/2010 financial year was accepted • Nominated by Francis Fahey and seconded by Rod Hucker 	Frances Fahey
5	<p><u>Services</u></p> <p>AECP services to include validation and industry consultation</p>	All
6	<p><u>Membership Fees</u></p> <p>A suggestion was made to decrease membership fees to with a result that membership fees would remain (less than 10 employees) at \$330.00</p>	All
7	<p><u>Conference</u></p> <ul style="list-style-type: none"> • Conference for next year to be organised • Location: Gold Coast • Public tender would be distributed and submissions would be requested from medical industry for topics and guest speakers • Conference would be held preferably in second half of 2011 to avoid conflicting dates with other industry conferences, i.e. ARC <p>John Fahey nominated and John Haines seconded</p>	All
8	<p><u>Focus Groups</u></p> <p>Plan to create state based focus groups once membership has increased</p> <p>John Fahey nominated and John Haines seconded</p>	All